



KCJIS *NEWSLETTER*

Volume 4: Issue 1; February, 2002

Your Opportunity for Advancement!

By: Gordon Lansford,
KCJIS Director

If you haven't registered for this years KCJIS Conference, ***you should!*** This will be your first opportunity to see new functions of the system that will make your job easier, and help you do a better job! Regardless of your type of agency, we are offering something for everyone!

- ◆ Learn about (and see demonstrated) the new FullCourt system being rolled out by the Kansas Courts. It is the ***finest*** system of its type in the country. You will be amazed at the extent of the information and automation available in this system.

- ◆ Learn about the new Supervision Repository that will enable all of us to keep track of parolees, probationers, and those in community corrections.

- ◆ Hear about how Kansas stacks up against the other states!

- ◆ Learn from the nation's leading expert about the systems that you will be using within the next 5 years.

- ◆ **Contribute** your opinions and requests to improve the Kansas Systems. I promise we will listen and follow up on your suggestions!

- ◆ If you are in Law Enforcement **Learn** about the extremely powerful, just released KCJIS Web Portal, and it's extensive "search" capabilities! *It can help you catch the bad guys!*

- ◆ See the capabilities that your Prosecutor's can have at their fingertips!

- ◆ **And don't miss the new power of the Kansas Hot Files!**

Based on your requests we have expanded the conference to two days. Not only can you meet and spend more time with your peers, but you will also have many specific electives to choose from on the second day! The second day has something for everyone!

We have a special session on the second day where the topic is "what do you suggest"? I want to hear from you, the users of the system! We will take down every idea, and I will report back to you on their status!

Make your reservations now! (And bring your boss!) You will all enjoy these two days!

I'll see you in Salina on February 26th and 27th!

KCJIS Portal Web Page Now In Operation

By: Ron Rohrer,
KBI Information Resource Manager

On February 5, 2001 the new KCJIS Portal Web Page was activated. If you have a Secure ID token, and have been authorized by your agency coordinator, you can access the new portal by going to <https://www.kcjis.state.ks.us>

Once in the system, you will be greeted on the first page with a statement of the restrictions and laws governing the use of data obtained through

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the portal. Please read the page in its entirety, acknowledge your understanding and then **CLICK** on the appropriate response at the bottom of the page. If you have any questions about the restrictions or governing statutes, you will have an opportunity to **CLICK** on the response that will take you to the statutes and regulations governing the use of state and federal criminal justice data. It is important to understand the penalties associated with the misuse of data obtained from the system.

On the left side of the screen is a vertical listing of informational items. Clicking on any of these buttons will advance you to additional screens. For your convenience, a brief description of the vertical listings appears in the middle of the screen.

Along the top of the screen you will find four buttons: Search, Information, Admin, and Web Switch. If you click on the 'Search' button you will advance to a screen where you identify the purpose for your search. Once entered you can search on 'Unique Identifiers', such as KBI number, FBI number, Social Security number, etc., or you can search on 'Demographic Data', such as name, date of birth, race, sex, hair or eye color, etc. When you click on the 'Begin Search' button the system will search the following database tables: Registered Offenders, Warrants, BOLO (Be On The Lookout), and Department of Corrections. The Computerized Criminal History database for rap sheets is still in final testing and will be added in the near future.

The portal is also a link to the KCJIS Web Switch that links to NCIC, NLETS and Kansas motor vehicle files. Access to the web switch requires the user to have an additional level of authorization. Your agency terminal access coordinator (TAC) will be able to assist you with the proper authorizations. Other portal links to information databases provide the user with a wide variety of relevant technical and procedural data relating to criminal justice operations.

The KCJIS Portal Web Page is designed to be a one-stop resource for the nearly 7,000 criminal justice users currently authorized to access the system. In the future it will become the window for criminal justice professionals to obtain the information they need to conduct their work. As you navigate the portal and become familiar with the resources available, please let us know how we can improve the service. The KBI Help Desk can be contacted by email at helpdesk@kbi.state.ks.us, or by telephone at 785-368-6382.

Successful TOADS Migration

By: Carlos Usera

Kansas Department of Corrections

In mid-January, the Kansas Department of Corrections successfully migrated the Total Offender Activity Documentation System (TOADS) to the newest Lotus Domino version (Release 5.X) and onto a new iSeries server (model 820). This migration was made possible by the grant awarded by the National Governors Association to facilitate the exchange of parole and community corrections data from the TOADS application to the Kansas Adult Supervised Population Electronic Repository (KASPER). This information will then be shared with the Kansas Criminal Justice Information System (KCJIS) for presentation via the KCJIS web portal.

The new iSeries server with its current IBM operating system provides a faster platform that is optimized for use with the Domino server. This configuration vastly improves the speed that information is stored, retrieved and manipulated leading to better response times for the average TOADS user.

The dedicated server provides the right environment to improve and upgrade features for TOADS as well as pave the way to convert the data to be used by other KCJIS systems.

FULLCOURT DISTRICT COURT CASE MANAGEMENT SYSTEM

By: Virginia Taylor

Judicial Administrators Office

Preliminary modifications were completed on the Full Court System at the end of October 2001. The first pilot site was installed in Anderson County, Garnett, KS November 2001 and has been operating successfully for three months. Morris County, the second pilot court, is scheduled for implementation in February 2002. Pilot installations will also be completed in Pottawatomie and Ellis Counties within the next several months.

If you have any questions about the FullCourt software, please call Virginia Taylor, Office of Judicial Administration, (785) 296-4855 or Kelly O'Brien (785) 296-7490.

BUYER BEWARE

By: Mary Ann Howerton

Manager, KBI Crime Data Information Center

Several agencies have received mailings from vendors stating that their records management software meets the requirements of KIBRS or in some cases that the vendor is certified KIBRS compliant. BUYER BEWARE, the KBI does not certify vendors as being KIBRS compliant.

The KBI only certifies agencies that are interfacing to the KIBRS Gateway as KIBRS compliant. Even though several agencies are using the same vendor each agency is required to go through the certification process in order to determine that they are meeting KIBRS requirements.

Several agencies are certified as KIBRS compliant:

Overland Park PD	Johnson County SO
Independence PD	Reno County SO
Hutchinson PD	Salina PD
Riley County PD	Emporia PD

These agencies are using products developed by SLUETH, ISMA, NEW WORLD, and SPILLMAN.

Mary Ann Howerton, KBI, maintains a list of vendors doing business in Kansas along with the agencies that are currently using their applications. If you have a question about a vendor being KIBRS compliant contact Mary Ann at 785/296-8277 or email at: MaryAnn.Howerton@kbi.state.ks.us

KIBRS WORKSHOPS

By: Mary Ann Howerton

Manager, KBI Crime Data Information Center

Several KIBRS Workshops are scheduled during the next few months. These workshops provide instructions on how to classify and report crime according to KIBRS and NIBRS requirements and how to complete the Kansas Standard Offense and Kansas Standard Arrest Report correctly. If an agency is getting ready to submit data to the KIBRS Gateway or if the agency is receiving numerous reports back from the KBI, this is the class you need!

Please contact Kathleen Bledsoe, KBI, at 785-296-8278 or email Kathleen.Bledsoe@kbi.state.ks.us in order to make a reservation. Seating is limited.

February 21, 2002 1 – 5 PM

Riley County Police Department

February 22, 2002 6 – 10 PM

Wamego Police Department

March 13, 2002 1 – 5 PM

Dickinson County Sheriff's Office

March 19, 2002 1 – 5 PM

Olathe Police Department

March 20, 2002 1 – 5 PM

Olathe Police Department

April 9, 2002 1 – 5 PM

Hutchinson Community College

April 10, 2002 8 AM – Noon

Hutchinson Community College

If you are interested in hosting a KIBRS Workshop please contact Mary Ann Howerton at 785/296-8277.

Law Enforcement Officer Killed or Assaulted Report (LEOKA)

By: Mary Ann Howerton

Manager, KBI Crime Data Information Center

The LEOKA is a monthly form that summarizes assault and/or battery against law enforcement officers within a reporting month. This is one of two summary forms still required by the KBI.

A recent comparison of reported assaults to law enforcement officers in KIBRS indicated that many agencies were not submitting the LEOKA. The LEOKA is necessary in order to capture fields that are not maintained on the Kansas Standard Offense Report.

The LEOKA information is forward to the FBI. The FBI uses the LEOKA information to publish an annual summary that highlights the events surrounding duty-related deaths of law enforcement officers as well as assaults. Practitioners use this information to develop law enforcement officer safety training.

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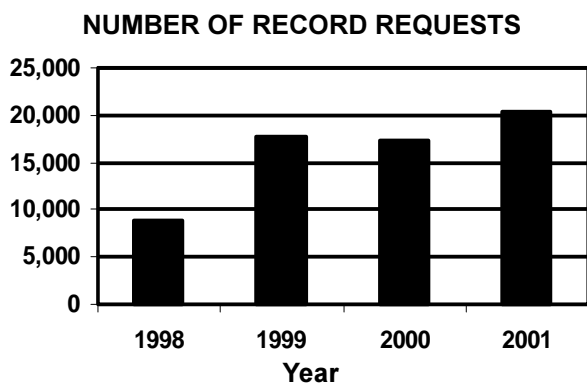
If you need LEOKA forms please contact Kathleen Bledsoe at 785/296-8279 or email Kathleen.Bledsoe@kbi.state.ks.us

Juvenile Record Check Requests Increase From 1998 - 2001

By: Barbara Berggren

Supervisor, KBI Juvenile Justice Information System

The chart below reflects the dramatic increase in juvenile offender record requests the KBI has received during the past four years. As departments become more familiar with the value of a subject's previous juvenile record, we anticipate these numbers will further increase. In addition, as the universe of juvenile offenders increases, it is logical the requests will increase. We have over 200,000 juvenile offenders on file at this time with the youngest ones being at least ten years of age and some of the oldest ones are 35 years of age or older. The same number of staff members as established in this unit in 1987 handled this increase in the number of record requests.



Question: If the prosecution dismisses a case with intentions of refilling it at a later date, should the same transaction number be used or should a brand new transaction number be started?

Answer: If you are refilling a case that was previously dismissed for whatever reasons, then the same transaction number should be displayed. Use an unnumbered three-part form, transfer the original transaction number onto this form, com-

plete it and send it in. That way the entire event is tied together and presents a complete picture of how this case traveled through the criminal justice system.

Uninterrupted Power Supply

By: Ron Roher,

KBI Information Resource Manager

In the last two years the KBI's aging Uninterrupted Power Supply (UPS) system failed four different times. Two failures were caused by failures within the 62 batteries used to provide a continuous power supply. Each time the system fails, all our computers crash, including the mission critical NCIC message switch. Each crash would take up to six hours to restore back to full system functionality. With each crash, we always run the risk of losing or damaging expensive computer hardware.

Therefore the decision was recently made to replace our aging UPS with a new UPS, using flywheel technology rather than a large bank of batteries. On Sunday January 20, 2002 the vendor installed the new flywheel box. The flywheel was allowed to burn in for a week.

On Sunday, January 27, 2002 the vendor physically removed the old battery system and installed the wiring in the new box.

On Monday January 28, 2002, with the new UPS fully operational less than twelve hours, we tested the new UPS. We purposely faulted over to the outdoor generator and back successfully without losing power to any of the computer systems.

It is expected that the new UPS will provide continuous electrical power more reliably.

Invalid IP Errors

By: Tonya Thoman

*KBI Network Control Supervisor, Communications/
Help Desk*

The Help Desk has done some analysis on the Invalid IP errors that we have been receiving. We have found three things that are causing the problems.

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1. The Data Strings in the Datamaxx software are not set up.

If your agency has not set up the Data Strings in your Datamaxx software for the exit command then the terminal does not disconnect from the state. When this occurs a new user is not able to get logged in.

2. Not Logging Off the Terminal. We have had a few calls where the previous operator did not log off the terminal. If an operator does not log off, then the state side will still show that user logged in and the new user will receive an Invalid IP error.

3. Not Logging Off Correctly. We still have a number of operators that are not logging off their terminal correctly. When the operator logs off the terminal they should do the following:

- Go to Windows, Close All.
- Click the X to shut down the LINXX software.
- Then shut down the Datamaxx Comm. Task.

Please make sure that all of the operators in your agency have these instructions. This will correct about 35% of the Invalid IP problems that we have experienced. If you have any questions, please contact the KBI Help Desk at 785.368.6382.

December 2001 Statistics KBI Help Desk

By: Tonya Thoman

*KBI Network Control Supervisor, Communications/
Help Desk*

I am sure that many of you have received voice mail when trying to contact the KBI Help Desk. Just to give you an idea of how busy the KBI Help Desk is, we are publishing the Help Desk Stats. The statistics are broken down into three areas, trouble-shooting, crime reporting and paperwork.

TROUBLE - SHOOTING:

Total Tickets for December 2001	1,326
Internal Phone Calls	775
NLETS.AM Messages Processed	1,360
Walk in Requests	217
Backup Requests	112
Total	3,790

CRIME REPORTING:

Kansas Crime Line	170
Complaint & Action Reports (C&A Reports are non-crime line reports requiring an agent to be contacted)	19
EPIC Requests	18
Total	207

PAPERWORK PROCESSED:

Token Activity Forms	175
Broken Tokens Processed	23
New Tokens Processed	32
INTERPOL Requests	1
Total	231

Total Calls/Requests 4,228

Please keep in mind that depending on the problem being reported to the Help Desk, each call may require anywhere from 2 to 45 minutes, and sometimes longer, of the staff's time. In December 22% of the time the Help Desk had one person on duty per shift due to staffing. So, please be patient when calling the Help Desk.

5th ANNUAL KCJIS CONFERENCE

The 5th Annual KCJIS Conference will be held on February 26-27, 2002. Dave Roberts, SEARCH will be our guest speaker on the first day. Also, the first day of the conference provides general overviews on the KCJIS Project, the KASPER Project, Full Court Project, and the information available on the new web portal page.

On February 27, 2002 breakout sessions will be provided on a number of KCJIS items. These classes will be more specific in order to provide the user's more direction.

All agencies have been mailed a copy of the schedule and registration form. If you did not receive a copy of the schedule, please contact the KBI Help Desk 785/368-6382.

If you have not registered for the conference yet, please fill out the following registration form and fax it to the KBI Help Desk at 785/296-7154.

Registration form on page 6 -

REGISTRATION FORM

5th Annual KCJIS Conference

February 26-27, 2002

Name _____ **Rank/Position** _____

Agency _____ **Phone No.** _____

Address: _____ **City** _____ **State** _____ **ZIP** _____

I will be attending:

February 26th only ____

February 27th only ____

February 26 & 27th ____

To register please complete this form and return to:

**Kansas Bureau of Investigation
1620 SW Tyler,
Topeka, KS 66612
or fax to: KBI at 785.296.7154.**



NEWSLETTER

The KCJIS NEWSLETTER is published by the Kansas Criminal
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TOPEKA KS 66612-1837